

AGENDA

COMMITTEE ON COMMUNITY IMPROVEMENT

February 8, 2005
Aldermen O'Neil, Shea,
Garrity, Smith, Lopez

7:00 PM
Aldermanic Chambers
City Hall (3rd Floor)

1. Chairman O'Neil calls the meeting to order.
2. The Clerk calls the roll.
3. Amending resolution and budget authorization authorizing acceptance and expenditure of funds in the amount of \$2,000,000 (Other) for CIP 730201 Property Acquisition Project.
Gentlemen, what is your pleasure?
4. Amending resolution and budget authorization authorizing acceptance and expenditure of funds in the amount of \$50,000 (Other) for FY2001 CIP 840001 MCTV-PEG Access Grant Project.
Gentlemen, what is your pleasure?
5. Amending resolution and budget authorizations transferring funds in the amount of \$150,000 (Enterprise) for the 2003 CIP 712103 S. Mammoth Sewer – Phase 3 Project.
Gentlemen, what is your pleasure?
6. Amending resolution and budget authorization authorizing acceptance and expenditure of funds in the amount of \$26,923.08 (State) for FY2005 CIP 411605 2004 Homeland Security Grant Program.
Gentlemen, what is your pleasure?
7. Amending resolution and budget authorization transferring funds in the amount of \$45,000 (CDBG) for the 2005 CIP 510305 Parks & Recreation Master Plan Project.
Gentlemen, what is your pleasure?

8. Amending resolution and budget authorization authorizing acceptance and expenditure of funds in the amount of \$219,800 (Other & CDBG) for the CIP 613205 Downtown & Economic Strategies Report.

Gentlemen, what is your pleasure?

9. Amending resolution and budget authorization authorizing acceptance and expenditure of funds in the amount of \$10,225 (Other) for the 2005 CIP 810305 VISTA Coordinator Project.

Gentlemen, what is your pleasure?

10. CIP Budget Authorization:
410505 NH DWI Patrol Program – Revision #2

Gentlemen, what is your pleasure?

11. Communication from the Director of Planning requesting CIP project extensions be extended from December 31, 2004 to June 30, 2005 as follows:

411904 Project Safe Neighborhoods – Revision #1

412004 Speed Enforcement – Revision #2

Gentlemen, what is your pleasure?

12. Communication from Aldermen Garrity and O'Neil requesting the Highway Department review the situation at the intersection of So. Willow and So. Maple Streets and report back to the Committee with recommendations for improvements and estimated costs.

Gentlemen, what is your pleasure?

13. Communication from Steven Tellier, Chairman of the Board of Assessors, requesting that the City Hall Complex west wing conference room (first floor) be allocated to the Board of Assessors in order to meet space requirements.

(Note: referred to Committee by the Committee on Lands and Buildings on January 10, 2005 for funding.)

Gentlemen, what is your pleasure?

14. Communication from the Airport Director requesting approval to expend \$5,400 to purchase a used 1996 tractor to replace a 1979 International tractor that is used to relocate the airport's portable snowmelters.
Gentlemen, what is your pleasure?
15. Communication from Attorney Andrew Sullivan submitting a revised petition for the alteration of a portion of Hillcrest Avenue to change from a Class VI to Class V highway.
(Note: awaiting review from Highway.)
Gentlemen, what is your pleasure?
16. Sewer abatement request (33 High Ridge Road).
(Note: EPD recommends an abatement of \$337.90.)
Gentlemen, what is your pleasure?
17. Sewer abatement request (91 Lilac Court).
(Note: EPD recommends deferral at this time due to unavailability of consumption history which should be available in May of 2005.)
Gentlemen, what is your pleasure?
18. Discussion relating to long-range CIP planning.
19. Status update on the Library renovation and the South Main Street Fire Station project to be provided by Tim Clougherty, Chief Facilities Manager.

TABLED ITEMS

A motion is in order to remove any of the following items from the table for discussion.

20. Discussion of Parks, Recreation & Cemetery Master Plan.
(Originally tabled 08/10/2004. Retabled 01/11/2005 pending Parks recommendation for consultant.)

21. Synthetic turf maintenance at Gill Stadium, West Memorial Field, and the Clem Lemire Sports Complex at Memorial High School and a list of additional capital items needed to properly operate Gill Stadium.
(Originally tabled 07/20/2004. Retabled 11/09/2004 to locate money and have Finance, Parks and Planning meet with CIP to discuss elimination of Gill Stadium from Enterprise.)
22. Communication from Dayton and Concepcion Spaulding regarding drainage issues in the Pasture Drive development area.
(Tabled 01/11/2005 pending report from City Solicitor's. Response enclosed.)
23. Petition for discontinuance of a portion of ROW at 466 So. Willow Street submitted by Frederick Nixon.
(Note: Highway supports the petition if acceptable to other City departments noting the petitioner should provide required documentation and bear all costs to satisfy state and federal reimbursement.)
24. If there is no further business, a motion is in order to adjourn.

City of Manchester New Hampshire

In the year Two Thousand and Five

A RESOLUTION

"Amending the FY2001 Community Improvement Program, authorizing and appropriating funds in the amount of Two Million Dollars (\$2,000,000) for CIP 730201 Property Acquisition Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2001 CIP as contained in the 2001 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State, and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to approve additional funding in the amount of \$2,000,000 for new property acquisitions;

NOW, THEREFORE, be it resolved that the 2001 CIP be amended as follows:

By increasing:

FY2001 730201 – Property Acquisition Project – \$2,000,000 - Other
from \$5,250,000 (3,250,000 Enterprise & \$2,000,000 Other) to \$7,250,000 (\$3,250,000
Enterprise & \$4,000,000 Other)

Resolved, that this Resolution shall take effect upon its passage.

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CIP BUDGET AUTHORIZATION

CIP#: 730201 Project Year 2001 CIP Resolution: 4/18/2000
 Title: Property Acquisition Amending Resolution: 2/15/2005
 Administering Department: Aviation - Airport Revision: #1

Project Description This project involves the acquisition of property needed by the Airport to improve access and expand facilities necessary for the operation of the airport. The project also includes the demolition of buildings where required.

Federal Grants Federal Grant: No **Environmental** Review Required: No
 Grant Executed: Completed: NA

Critical Events

1	Prepare Bid Documents	1/01 - 4/05
2	Bid Opening	Numerous
3		
4		
5		

Expected Completion Date: 6/30/2005

Line Item Budget

	Enterprise	Other	Other Funds	TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$3,000,000.00	\$4,000,000.00	\$0.00	\$7,000,000.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$250,000.00	\$0.00	\$0.00	\$250,000.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$3,250,000.00	\$4,000,000.00	\$0.00	\$7,250,000.00

Revisions

Revision #1 - Increases Other funds in the amount of \$2,000,000 (from \$2,000,000 to \$4,000,000 Other).

COMMENTS: \$3,250,000 is MAA Revenue and \$2,000,000 will be provided through FAA Grant. \$2,000,000 is received from property acquisition (Summit Leasehold).

City of Manchester New Hampshire

In the year Two Thousand and Five

A RESOLUTION

"Amending the FY 2001 Community Improvement Program, authorizing and appropriating funds in the amount of Fifty Thousand Dollars (\$50,000) for the FY2001 CIP 840001 MCTV-PEG Access Grant Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2001 CIP as contained in the 2001 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept funds from Comcast in the amount of \$50,000 for PEG Access/Telecommunications;

NOW, THEREFORE, be it resolved that the 2001 CIP be amended as follows:

By increasing:

FY2001 840001 – MCTV – PEG Access Grant - \$50,000 Other
(from \$1,155,917.81 Other to \$1,205,917.81 Other)

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP#: 840001 Project Year 2001 CIP Resolution: 4/18/2000
 Title: MCTV-PEG Access Grant Amending Resolution: 2/15/2005
 Administering Department: Planning & Community Development Revision: #2

Project Description

Acquisition and leasing of production equipment for grants of MCTV allowing for PEG Access utilizing proceeds deriving from Cable Television Franchise Agreements.

Federal Grants

Federal Grant: No Environmental Review Required: No
 Grant Executed: Completed: NA

Critical Events

1	Equipment Acquisition	Jan. 01 - June 01
2	Station Operation	Jan. 01-Dec. 2010
3		
4		
5		
Expected Completion Date:		12/1/2010

Line Item Budget

			Other Funds	TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$900,000.00	\$900,000.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$305,917.81	\$305,917.81
TOTAL	\$0.00	\$0.00	\$1,205,917.81	\$1,205,917.81

Revisions

Revision #1 - Private Donations in the amount of \$255,917.81 received from Comcast for PEG Access/Telecommunications.
 Revision #2 - Private Donations in the amount of \$50,000 received from Comcast for PEG Access/Telecommunications.

COMMENTS: Initial allocation - \$250,000 received from Media One on 10/30/00, \$400,000 received on 01/31/01; \$250,000 received on 06/30/01.

City of Manchester New Hampshire

In the year Two Thousand and Five

A RESOLUTION

"Amending the FY2003 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of One Hundred Fifty Thousand Dollars (\$150,000) for the 2003 CIP 712103 S. Mammoth Sewer – Phase 3 Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2003 CIP as contained in the 2003 CIP budget; and

WHEREAS, Table 5 contains all sources of Enterprises, Fees and Other Sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to provide additional funding required for the South Mammoth Sewer – Phase 3 Plan estimated at \$150,000; and

WHEREAS, funds originally allocated for the new sewer line on Candia Road in at least that amount have been determined to be not required;

NOW, THEREFORE, be it resolved that the 2003 CIP be amended as follows:

By increasing:

FY2003 CIP 712103 – S. Mammoth Sewer – Phase 3 Project - \$150,000 Enterprise
(from \$1,193,364.02 Enterprise to \$1,343,364.02 Enterprise)

By decreasing:

FY2003 CIP 711603 – Candia Road Sewer Project - \$150,000 Enterprise
(from \$1,600,000 Enterprise to \$1,450,000)

Resolved, that this Resolution shall take effect upon its passage.

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CIP BUDGET AUTHORIZATION

CIP #: 711603 Project Year: 2003 CIP Resolution: 6/4/2002
 Title: Candia Road Sewer Amending Resolution: 2/15/2005
 Administering Department: Highway Department - EPD Revision: #1

Project Description: Provide new sewer line in the section of Candia Road that is being reconstructed by NHDOT.

Federal Grants: Federal Grant: No Environmental: Review Required: No
 Grant Executed: Completed:

Critical Events

1	Transfer funds to NHDOT	10/02
2	Begin Construction	04/03
3	Completion	10/05
4		
5		

Expected Completion Date: 10/31/2005

Line Item Budget

	ENTERPRISE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$150,000.00	\$0.00	\$0.00	\$150,000.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$1,300,000.00	\$0.00	\$0.00	\$1,300,000.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$1,450,000.00	\$0.00	\$0.00	\$1,450,000.00

Revisions

Revision #1 - Transfers \$150,000 of Enterprise funds to 712103 S. Mammoth Sewer - Phase 3.

COMMENTS

CIP BUDGET AUTHORIZATION

CIP #: **712103** Project Year: **2003** CIP Resolution: **6/4/2002**
 Title: **S. Mammoth Sewer - Phase 3** Amending Resolution: **2/15/2005**
 Administering Department: **Highway Department - EPD** Revision: **#2**

Project Description This project will complete the sewer service to this area that was initiated with the S. Mammoth Phase 1 and Phase 2 projects. Phase 3 includes relocation and reconstruction of the Island Pond Pump Station and construction of the sewers in Shaunna Court, Cohas Ave. and Greenwood Court.

Federal Grants Federal Grant: **No** **Environmental** Review Required: **No**
 Grant Executed: Completed:

Critical Events

1	Complete Design	10/02
2	Bid	11/02
3	Complete Construction	06/30/05
4		
5		

Expected Completion Date: **6/30/2005**

Line Item Budget

	ENTERPRISE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$35,000.00	\$0.00	\$0.00	\$35,000.00
Land Acquisition	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$1,278,364.02	\$0.00	\$0.00	\$1,278,364.02
Other	\$20,000.00	\$0.00	\$0.00	\$20,000.00
TOTAL	\$1,343,364.02	\$0.00	\$0.00	\$1,343,364.02

Revisions

Revision #1 - adds \$93,364.02 Enterprise from 712302 Upgrade WWTF Aeration System.
 Revision #2 - adds \$150,000 Enterprise Funds from 711603 Candia Road Sewer.

COMMENTS

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City of Manchester New Hampshire

In the year Two Thousand and Five

A RESOLUTION

“Amending the FY 2005 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Six Thousand Nine Hundred Twenty Three Dollars and Eight Cents (\$26,923.08) for FY2005 CIP 411605 2004 Homeland Security Grant Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds from the State of New Hampshire Department of Safety to equip a Homeland Security Special Operations Unit;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

By adding:

FY2005 411605 – 2004 Homeland Security Grant Program - \$26,923 State

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP #: 411605 Project Year: 2005 CIP Resolution: 6/1/2004
 Title: 2004 Homeland Security Grant Program Amending Resolution: 2/15/2005
 Administering Department: Police Department Revision:

Project Description: Implementation of Homeland Security Program Special Operations Unit.

Federal Grants Federal Grant: No **Environmental** Review Required: No
 Grant Executed: Completed:

Critical Events

1	Program Initiation	2/15/05
2	Program Completion	12/31/05
3		
4		
5		

Expected Completion Date: 12/31/2005

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$26,923.08	\$0.00	\$0.00	\$26,923.08
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$26,923.08	\$0.00	\$0.00	\$26,923.08

Revisions

COMMENTS

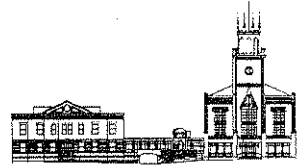


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie 
Director of Planning

Date: February 15, 2005

Subject: Police Department – CIP #411605 – 2004 Homeland Security Grant Program

The Police Department has notified us that the City has received grant funds from the State of New Hampshire Department of Safety totaling \$26,923.08 to equip a Homeland Security Special Operations Unit.

As such, we have prepared the appropriate Amending Resolution and budget authorization forms necessary for project initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 FAX: (603) 624-6529
E-mail: planning@ci.manchester.nh.us
www.ci.manchester.nh.us

6

City of Manchester New Hampshire

In the year Two Thousand and Five

A RESOLUTION

"Amending the FY2005 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Forty Five Thousand Dollars (\$45,000) for the 2005 CIP 510305 Parks & Recreation Master Plan Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 2 contains all sources of Community Development Block Grant, Emergency Shelter Grant and Home funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to provide additional funding in the amount of \$45,000 required for the completion of the Parks & Recreation Master Plan; and

WHEREAS, funds in at least that amount are available through existing Community Development Block Grant (CDBG) Unprogrammed Funds;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

1) By increasing:

FY2005 CIP 510305 – Parks & Recreation Master Plan Project - \$45,000 CDBG
(from \$45,000 CDBG to \$90,000 CDBG)

2) By decreasing

\$45,000 - CDBG Unprogrammed Funds

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP #: 510305 Project Year: 2005 CIP Resolution: 6/1/2004
 Title: Parks & Recreation Master Plan Amending Resolution: 2/15/2005
 Administering Department: Parks, Recreation & Cemetery Revision: #1

Project Description: Funding to update parks and recreational facilities Master Plan.

Federal Grants

Federal Grant: Yes

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1	RFP	6/15/04 - 7/15/05
2	Contract Award	8/15/04
3	Planning Work	9/15/04 - 4/15/05
4	Master Plan Report	4/15/05 - 6/30/05
5	Contingent upon HUD approval	
Expected Completion Date:		6/30/2005

Line Item Budget

	CDBG			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$90,000.00	\$0.00	\$0.00	\$90,000.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$90,000.00	\$0.00	\$0.00	\$90,000.00

Revisions

Revision #1 - increases budget by \$45,000 through additional CDBG Unprogrammed Funds.

COMMENTS

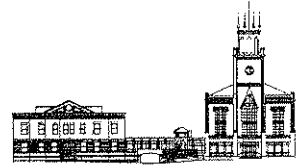


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie *BSM*

Date: February 2, 2005

Subject: Parks Master Plan

At a prior CIP Committee Meeting, Planning Staff were directed to identify potential sources of funding to add to the \$45,000 allocated in the 2005 CIP for the Parks Master Plan. Having completed the interview process with selection narrowed to two firms, the amount of funds required has been determined to be \$45,000. This will adequately cover either of the proposed fees of the remaining firms as well as leaving an amount for contingency.

The Committee is respectfully requested to review and recommend for approval to the full Board of Mayor and Aldermen the attached amending resolution and budget authorization.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 FAX: (603) 624-6529
E-mail: planning@ci.manchester.nh.us
www.ci.manchester.nh.us

7

City of Manchester New Hampshire

In the year Two Thousand and Five

A RESOLUTION

"Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Nineteen Thousand Eight Hundred Dollars (\$219,800) for the CIP 613205 Downtown & Economic Strategies Report."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State, and Other funds and Table 2 contains all sources of Community Development Block Grant, Emergency Shelter Grant and Home funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept and authorize funding for the completion of the Downtown and Economic Strategy Report using various Federal and Local available resources;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

1) By adding:

FY2005 613205 – Downtown & Economic Strategies Report – **\$219,800.00**
(\$201,536.00 – Other & \$ 18,264.00 – CDBG)

2) By decreasing:

\$18,264 CDBG Unprogrammed Funds

Resolved, that this Resolution shall take effect upon its passage.

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CIP BUDGET AUTHORIZATION

CIP #: 613205

Project Year: 2005

CIP Resolution: 6/1/2004

Title: Downtown & Economic Strategies

Amending Resolution: 2/15/2005

Administering Department: Planning & Community Development

Revision:

Project Description

Funds to be used for the completion of the Downtown and Economic Strategies Report.

Federal Grants

Federal Grant: No

Environmental

Review Required: Yes

Grant Executed:

Completed:

Critical Events

1	Project Initiation	2/16/05
2	Project Completion	06/30/05
3		
4		
5		

Expected Completion Date:

6/30/2005

Line Item Budget

	OTHER	CDBG		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$201,536.00	\$18,264.00	\$0.00	\$219,800.00
TOTAL	\$201,536.00	\$18,264.00	\$0.00	\$219,800.00

Revisions**COMMENTS**

Project funding consists of allocations as follows: \$75,000 from Manchester Development Corporation (MDC); \$61,536 from Economic Development Administration (EDA); \$65,000 from Manchester Airpark Proceeds (MAP); \$18,264 from CDBG Unprogrammed Funds.

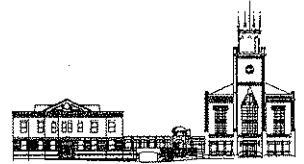


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development


Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memorandum

To: Committee on Community Improvement Program

From: Robert S. MacKenzie 
Director of Planning & Community Development

Date: February 2, 2005

Subject: Downtown and Economic Strategies

As you may know, a steering committee has received proposals to develop a new downtown development strategy and an economic development strategy. The steering committee has selected Hillier Architecture as the candidate for the downtown strategy and Angelou Economics to do the Strategy for the New Economy. Hillier's downtown proposal came in at a price that was generally expected at \$140,000 while Angelou's economic proposal was higher than expected at \$105,000. The Committee believes, however, that the Angelou proposal will give the City the best strategy to improve the economic development potential of the City for the next ten years. As part of the program, we must also complete a required CEDS plan to continue to qualify the City for Federal EDA funds which will cost \$7,800.

In order to fund the project we will be using \$75,000 committed from the MDC, \$61,536 from the Federal Economic Development Administration, HUD funds and Manchester Airpark funds.

We are requesting that the Committee and Board approve the project funds which will also include \$18,264 in unprogrammed CDBG funds and \$65,000 from the Manchester Airpark funds which is earmarked for economic development. The summary of the funding program would be as follows:

MDC	\$75,000
EDA	\$61,536
CIP (already appropriated)	\$33,000
CDBG (unprogrammed)	\$18,264
Manchester Airpark	\$65,000
Total	\$252,800

If you have any questions, we will be available at your next meeting.

C: Robert A. Baines
Steering Committee

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 FAX: (603) 624-6529
E-mail: planning@ci.manchester.nh.us
www.ci.manchester.nh.us

8

City of Manchester New Hampshire

In the year Two Thousand and Five

A RESOLUTION

"Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand Two Hundred Twenty Five Dollars (\$10,225.00) for the 2005 CIP 810305 VISTA Coordinator Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State, and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept funds representing a local match from Families In Transition for the services of one VISTA Member;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

By increasing:

FY2005 CIP 810305 – VISTA Coordinator Project - \$10,225 Other
(from \$35,000 Federal to \$35,000 Federal & \$10,225 Other)

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP #: 810305

Project Year: 2005

CIP Resolution: 6/1/2004

Title: VISTA Coordinator

Amending Resolution: 2/15/2005

Administering Department: Planning & Community Development

Revision: #1

Project Description: Federal funding for the coordination and oversight of City's VISTA Program.

Federal Grants

Federal Grant: Yes

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1	Project Initiation	07/21/04
2	Project Completion	06/30/05
3		
4		
5		

Expected Completion Date:

6/30/2005

Line Item Budget

	FEDERAL	OTHER		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$35,000.00	\$10,225.00	\$0.00	\$45,225.00
TOTAL	\$35,000.00	\$10,225.00	\$0.00	\$45,225.00

Revisions

Revision #1 - increases budget by \$10,000 due to an increase in Grant Award

Revision #2 - increases budget by \$10,225 representing a local match from Families In Transition.

COMMENTS

Additional funding represents local match from Families In Transition which is a recipient of the services of one Vista Member.

CIP BUDGET AUTHORIZATION

CIP #: 410505

Project Year: 2005

CIP Resolution: 6/1/2004

Title: NH DWI Patrol Program

Amending Resolution

Administering Department: Police Department

Revision: #2

Project Description

Conduct DWI sobriety checkpoints in cooperation with the NH State Police to identify and apprehend impaired drivers, increase public awareness and reduce serious motor vehicle accidents.

Federal Grants

Federal Grant: No

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1	Program Initiation	8/8/04
2	Program Completion	6/30/05
3		
4		
5		

Expected Completion Date:

6/30/2005

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$3,660.00	\$0.00	\$0.00	\$3,660.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$3,660.00	\$0.00	\$0.00	\$3,660.00

Revisions

- \$6,000 approved as a part of 2005 CIP, \$1,176 of grant funds actually received.
- \$2,484 of additional grant funds received increasing budget by \$1,176 to \$3,660 with revision also extending project completion date from 8/31/04 to 6/30/05.

COMMENTS



Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie *(RS)*
Director of Planning

Date: February 8, 2005

Subject: Police Department – CIP #410505 – Manchester DWI Patrols

The Police Department has notified us that the City has received additional grant funds from the State of New Hampshire Highway Safety Agency totaling \$2,484 for the implementation of DWI Patrols.

As such, we have prepared the appropriate revised budget authorization form.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 FAX: (603) 624-6529
E-mail: planning@ci.manchester.nh.us
www.ci.manchester.nh.us

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Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie 
Director of Planning

Date: February 8, 2005

Subject: Police Department – CIP #411904 – Project Safe Neighborhoods
CIP #412004 – Speed Enforcement

The Police Department has requested that the completion date for Project Safe Neighborhood and Speed Enforcement be extended from December 31, 2004 to June 30, 2005.

As such, we have prepared the appropriate revised budget authorization forms.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

CIP BUDGET AUTHORIZATION

CIP #: 411904

Project Year: 2004

CIP Resolution: 6/9/2003

Title: Project Safe Neighborhoods

Amending Resolution: 2/17/2004

Administering Department: Police Department

Revision: #1

Project Description: Project Safe Neighborhoods youth at risk baseball program.

Federal Grants

Federal Grant: No

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1	Program Initiation	11/05/03
2	Program Completion	6/30/05
3		
4		
5		

Expected Completion Date:

6/30/2005

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$10,160.00	\$0.00	\$0.00	\$10,160.00
TOTAL	\$10,160.00	\$0.00	\$0.00	\$10,160.00

Revisions

Revision #1 - Extends project completion date from 12/31/04 to 6/30/05

COMMENTS

Program initiation and completion dates determined by the grantor.

CIP BUDGET AUTHORIZATION

CIP #: 412004

Project Year

CIP Resolution:

6/9/2003

Title: Speed Enforcement

Amending Resolution

9/7/2004

Administering Department: Police Department

Revision:

#2

Project Description

In an effort to combat speeding motor vehicles, the Manchester Police Department will conduct overtime patrols dedicated to the detection of speeders. The department will purchase decibel calibrating equipment (noise meters) and initiate enforcement of the City's Noise Ordinance.

Federal Grants

Federal Grant:

No

Environmental

Review Required:

No

Grant Executed:

Completed:

Critical Events

1	Program Initiation	2/1/04
2	Program Completion	6/30/05
3		
4		
5		

Expected Completion Date:

6/30/2005

Line Item Budget

	STATE	CASH		TOTAL
Salaries and Wages	\$2,248.80	\$0.00	\$0.00	\$2,248.80
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$10,000.00	\$0.00	\$10,000.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$2,248.80	\$10,000.00	\$0.00	\$12,248.80

Revisions

Revision #1 - Adds \$10,000 Cash to initiate enforcement of the Noise Ordinance.

Revision #2 - Extends completion date from 12/31/04 to 6/30/05.

COMMENTS

Program initiation and completion dates determined by the grantor.



CITY OF MANCHESTER

Board of Aldermen



February 2, 2005

Members, Committee on Community Improvement
One City Hall Plaza
Manchester, NH 03101

Re: Improvements to Intersection at So. Willow and So. Maple Streets

Dear Sirs:

The area of the intersection of South Willow Street and South Maple Street has become a serious safety concern that will require improvements and funding. There are serious "blind corner" type issues with the curve and traffic flows.

We are asking that the Committee request the Highway Department to review the situation at this intersection and report back to this Committee with recommendations for improvements and estimated costs.

Your favorable consideration of this request would be most appreciated.

Sincerely,

Michael Garrity
Alderman, Ward 9

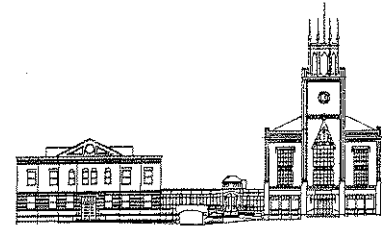
Daniel P. O'Neil
Alderman At-Large



CITY OF MANCHESTER, NH

Board of Assessors

One City Hall Plaza, West Wing
Manchester, New Hampshire 03101
Tel: (603) 624-6520 – Fax: (603) 628-6288
E-mail: assessors@ci.manchester.nh.us
Web: www.ManchesterNH.gov



Steven G. Tellier, Chairman
Thomas C. Nichols
Stephan W. Hamilton

Christine Hanagan
Assistant to Assessors

December 28, 2004

Committee on Lands and Buildings
Alderman Thibault, Chairman
One City Hall Plaza
Manchester, NH 03101

Re: West Wing First Floor Conference Room

Dear Committee Members:

The Board of Assessors respectfully requests that the Committee on Lands and Buildings consider allocating use of the *West Wing First Floor Conference Room* to the Board of Assessors. The room is located directly adjacent to the Assessors office and is seldom used, being unoccupied most of the time.

There are three reasons for the request:

1. Office space originally allocated to the Assessors Department at the time of City Hall renovations has become inadequate for staffing needs. The increased number of employees (due to the addition of appraisal staff) has made it necessary to "shoehorn" employees into areas that are not appropriate and areas which were not intended to be used for workstations.
2. Some space previously available for meetings with taxpayers and customers has been reallocated to workstations. As a result, the present office set-up does not lend itself to private discussions with taxpayers concerning delicate financial issues. Meeting in a large conference room is cold and intimidating to taxpayers who are conferring with a government official. Conversely, the small office space occupied by two of the Assessors is not conducive to meetings that consist of more than one person.
3. With work being scheduled to begin shortly for the 2006 property revaluation, it will be necessary to provide two workstations and meeting/consulting areas for the revaluation staff. The revaluation staff will be interacting and working closely with the staff of the Assessors Department.

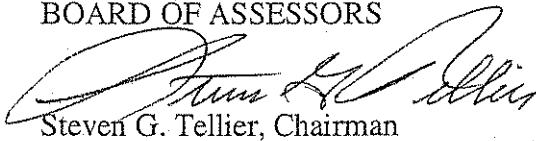
Committee on Lands and Building
December 28, 2004
Page 2

Allowing the Board of Assessors to incorporate the West Wing First Floor Conference Room as part of their office space will address all three of the above issues. Approval of this request will enable the Assessors Department to provide appropriate workstations for its staff. Additionally, it would allow for space conducive to meetings with taxpayers and customers. Finally, the close proximity of the revaluation staff would enable the Assessors to closely monitor the progress and implementation of the upcoming property revaluation.

The Board of Assessors would appreciate the Committee giving serious consideration to this request.

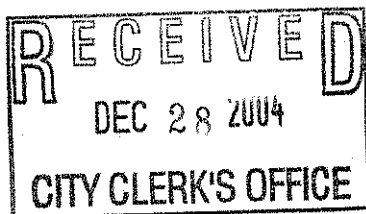
Sincerely,

BOARD OF ASSESSORS



Steven G. Tellier, Chairman

cc: Leo Bernier, City Clerk



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January 25, 2005

Manchester Airport
One Airport Road
Suite 300
Manchester, NH
03103-3395
Tel: 603-624-6539
Fax: 603-666-4101
<http://www.flymanchester.com>

Honorable Daniel O'Neil
CIP Committee Chairman
City of Manchester
One City Hall Plaza
Manchester, NH 03101

Kevin A. Dillon
Airport Director

Dear Alderman O'Neil:

We are requesting approval to expend \$5400 for the purchase of a used 1996 tractor which is required to relocate the airport's portable snowmelters to various airfield and parking lot locations during snow removal operations.

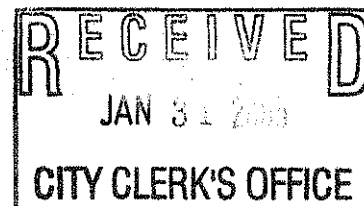
This emergency purchase is required due to the recent loss of an existing 1979 International tractor which reached the end of its serviceable life; and which would cost more to repair than purchasing the above noted 1996 vehicle. Due to the nature of the use of this equipment, it is neither practical nor necessary at this time to expend substantial funds to purchase a new tractor as a replacement. We are currently renting the vehicle in question in order to meet the airport's snow removal requirements.

Thank you for your consideration of this matter.

Sincerely,

Kevin A. Dillon, A.A.E.
Airport Director

C: S. Adams/MHT
F. Thomas/Highway



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ANDREW H. SULLIVAN

Attorney At Law

P.O. Box 10354
24 Eastman Avenue
Bedford, New Hampshire 03110

Tel (603) 644-5291
Fax (603) 644-0268

January 10, 2005

Mayor & Board of Alderman
City of Manchester
1 City Hall Plaza
Manchester, NH 03101
ATTENTION: Paula

**RE: Alteration of portion of Hillcrest Avenue
to change from Class VI to Class V highway**

Gentlemen:

This letter is a new submission in this matter.

This letter is on behalf of Tony Roxo (hereinafter, "Roxo") , successors in interest to Robert O. Simard and Simone V. Simard, regarding 22 Hillcrest Avenue, Manchester, New Hampshire. 22 Hillcrest is shown on Tax Map 532 as Lot 19.

Tony Roxo is also the owner of Tax Map 532, Lot 33. Lot 33 is contiguous with Lot 19, on the north. Both front the northerly line of Hillcrest Avenue.

The section of Hillcrest Avenue in front of Lot 33 is an accepted, Class VI, City street. See enclosed copy of layout petition of Hillcrest Avenue, a 50' wide highway running from Calef Road to Elm Street.

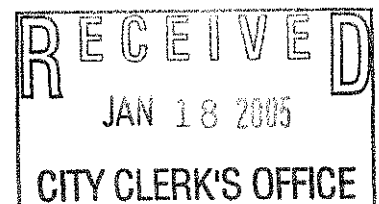
Directly opposite Lot 33 on Hillcrest Avenue on the South are Lots 36 and 18 as shown on Tax Map 532, which front the southerly line of Hillcrest Avenue.

Lot 36 is owned by Richard Gately and Amy Barnabe of 206 South Elm Street, Manchester, NH 03013. They have no mortgage on the property.

Lot 18 is owned by Stephen and Nicole Ribecca, who reside there with address of 19 Hillcrest Avenue, Manchester, New Hampshire. Their mortgagee is Accredited Home Lenders, Inc., 15030 Avenue of Science, Suite 100, San Diego, California 92128.

Currently, Lot 18 is accessed through paved frontage on Hillcrest Avenue.

Hillcrest Avenue's current pavement terminus is about 40 feet west of the southwest corner of Lot 19, to wit: about for the entire frontage of Lot 18.



Through this letter, the Roxo herein PETITIONS the Mayor and Board of Alderman, pursuant to RSA 231:8 to alter the existing Class VI section of Hillcrest Avenue situate between Lot 33 on the North and Lots 36 and 18 on the South, by allowing it to become a Class IV Road, beginning with the current terminus of the Class V section of Hillcrest Avenue and extending to 34 feet east of the east line of the Elm Street measured from at the centerline of Hillcrest Avenue.

Accompanying this request is a plan of proposed improvement.

Mr. Roxo wishes to build on Lots 33 and 32 (as a consolidated lot). Improvement of said section of Hillcrest Avenue will be completed to base coat or bonded prior to any building permit being issued. No mortgage encumbers either Lot 32 or Lot 33.

A Notice List, pursuant to RSA 231:10 is annexed hereto.

It is my opinion, further, that there can be no assessment of damages pursuant to RSA 231:15 because this is not a new road, but an upgrade of an existing road, and, consequently, no taking will occur.

Thank you.

Sincerely,


Andrew H. Sullivan

Cc: Tony Roxo
J. Wichert
M. Miccio

RSA 2321:10 NOTICE LIST

PROPERTY

OWNER

Tax Map 532, Lot 33

Robert O. Simard and Simone V. Simard, 22
Hillcrest Avenue, Manchester, New Hampshire

(no mortgagee)

Tax Map 532, Lot 36

Richard Gately and Amy Barnabe
206 South Elm Street, Manchester, NH 03013

(no mortgagee)

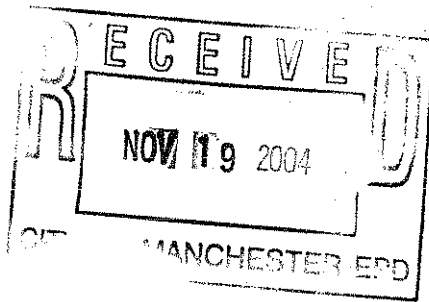
Tax Map 532, Lot 18

Stephen and Nicole Ribecca,
19 Hillcrest Avenue, Manchester, NH 03103

Ribecca's Mortgagee:

Accredited Home Lenders, Inc.
15030 Avenue of Science
Suite 100
San Diego, CA 92128

Nov 9, 2004



RECEIVED

NOV 18 2004

MAYOR'S OFFICE

Dear Sir:

I am requesting a sewer charge abatement. My name is Karen Parker, 33 High Ridge Rd, Manchester NH 03104.

My account number is 79137-60270 and the service period is 6/1/04 to 9/1/04.

This abatement should be considered because my underground sprinkler system broke. The excess water drained into my lawn and down into my driveway.

Enclosed is a copy of the bill to repair it.

Sincerely
KSP

Karen S. Parker
627-4474

INVOICE NO.

163870

INVOICE

(603) 668-1168

SOLD TO Karen & Gerry Parker		SHIPPED TO 4 Evergreen		VIA Twin	
ADDRESS 33 Highridge Rd.		ADDRESS 22 Cartier St.			
CITY, STATE, ZIP Manchester NH. 03104		CITY, STATE, ZIP Manchester NH. 03102			
CUSTOMER'S ORDER	SALESPERSON	TERMS	F.O.B.	DATE Oct 12, 2004	
Repaired Sprinkler system/leaking					
Materials:					
2me Valve ^{went automatic}				30	—
Misc. Parts (1" pipe, clamps, fittings, nuts)				20	—
8" Zone Valve Box				10	—
(Repaired / Tested ok)					
Labor: 2 HRS @ 35 per hr				70	—
Blow out system / winterize (standard)				30	—
Have a great winter, see you both in the Spring!					
Thank you — Jim					
				460.00	



**City Of Manchester
Department of Highways
Environmental Protection Division**

300 Winston Street
Manchester, New Hampshire 03103-6826
(603) 624-6595 Fax (603) 628-6234

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

Memo

To: Paula L-Kang
From: Thomas W. Seigle, P.E. *T. Seigle*
Date: 01/24/05
Re: Sewer Abatement Request for
Karen Parker
33 High Ridge Road

#05-030

The attached abatement request was received in this office on November 19, 2004 from the Mayor's Office.

Review of the request indicates that a pipe in the sprinkler system broke causing excessive water use for the period in question. The water did not enter the sewer system.

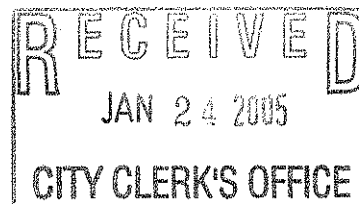
The billing section reviewed 10 years worth of records for this property and determined that the average water use for similar billing periods was 154 units. The use during the period for which the abatement is requested was 372 units.

It is recommended that an abatement of \$337.90 be granted. $(372 - 154 = 218 \text{ units})$
 $218 \text{ units} \times \$1.55/\text{unit} = \$337.90$

/djv

Attach

cc Lisa Hynes – EPD
June George – EPD



Date: January 6, 2005

To: June George/Tom Seigle

From: Lisa Hynes, Accountant II

Ref: Findings/Recommendations for sewer abatement request for 33 High Ridge Road
Acct # 79137-60270

Reason for Request:

The customer is requesting abatement for the sewer billing period of 6/9/04 – 9/9/04 due to a break in the underground irrigation system. The customer has paid the total amount due of \$587.60 for the bill in question.

Supporting Backup:

The customer has supplied a plumber's bill to support the repair of the break in the irrigation system, providing proof water did not go into sewer lines.
The average usage for this time period during the past 10 years has been 154ccf. During the period of the extraordinary event the usage increased to 372ccf.
The customer does not have a deduct meter but has always paid higher summer bills regularly.

Recommendations:

As per our abatement calculation procedures, using average usage for the 3 prior years during the same time period of the excessive usage, **I recommend an abatement of \$337.90 to be granted.**

Enclosure

16

January 2, 2005

Manchester City Clerks Office
City Hall Plaza
Manchester, NH 03101

Attn: Paula L-Kang

I was told to contact your office regarding my last bill from Manchester Environmental Protection Division's office.

We moved into our new home in March of 2004. There had been an irrigation system installed, which at that point in time, we thought was a great thing.

When I received my first bill from Manchester Water Works I was well aware that it would be high but we were not told that the EPD bill that would follow would be of the same magnitude.

It came and was in the amount of \$105.55. I called their office and was told at that time that I needed to install a separate meter, but not to worry until the Spring at this point.

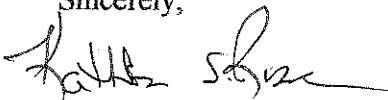
Imagine my surprise when I received my next bill in the amount of \$181.35!!!!

As my home is only occupied by my husband and I, the thought that our sewer bill should be this high cannot possibly make sense to anyone.

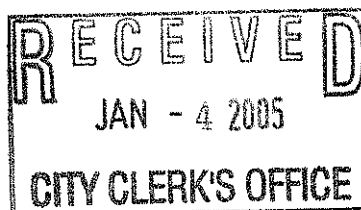
I therefore request to be put on the docket at the next meeting and have this bill reviewed and reduced.

If you require any other information, please do not hesitate to contact me.

Sincerely,



Kathleen S. Rose
91 Lilac Ct.
Manchester, NH 03103
603-622-1925
EPD acct # 132793-204868





**City Of Manchester
Department of Highways
Environmental Protection Division**

300 Winston Street
Manchester, New Hampshire 03103-6826
(603) 624-6595 Fax (603) 628-6234

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

Memo

To: Paula L-Kang
From: Thomas W. Seigle, P.E. *T. Seigle*
Date: 01/24/05
Re: Sewer Abatement Request for
Kathleen S. Rose
91 Lilac Court

#05-029

It is recommended that the attached request for abatement be deferred as this is a new home and we have no consumption history on the property on which to base a decision.

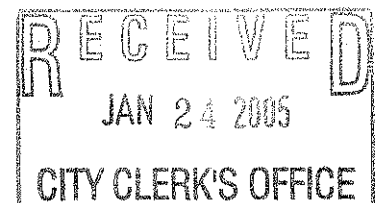
It is proposed that the charges in question be reconsidered at a later date when non-summer consumption history is available. (Two additional billing quarters will be available in May of 2005).

The customer will be notified on this action and to install a deduct meter for the next irrigation season if the Board agrees.

/djv

Attach

cc Lisa Hynes – EPD
June George – EPD



Date: January 6, 2005

To: June George/Tom Seigle

From: Lisa Hynes, Accountant II

Ref: Findings/Recommendations for sewer abatement request for 91 Lilac Court
Acct # 132793-204868

Reason for Request:

The customer is requesting abatement for the sewer billing period of 7/27/04 – 10/20/04 due to water usage for the irrigation system. The customer has not paid this invoice and has only made a partial payment against the prior quarters billing.

Supporting Backup:

This is new construction and there is no consumption history for review.
Customer did call EPD on 12/3/04 and was told about the Deduct Meter Program and the abatement process.

Recommendations:

Due to the fact that the customer has been made aware of the Deduct Meter Program established to provide relief for this type of water consumption, and the fact that we historically have not issued abatements for this type of request, **I recommend abatement NOT be granted.**

agree

JS

Enclosure

City of Manchester - EPD - Customer/Location Consumption History Inquiry

Functions Options Help

1/05/2005 4:40:10 PM

Customer ID 132793 Name ROSE, RAYMOND & KATHLEEN
 Location ID 204868 Address 51 LILAC CT

Data Actual Consumption Graph Demand Consumption Graph

Cycle/Route 08 / 09 Amount due \$247.90
 Initiation date 3/05/04 Pending \$0.00
 Termination date 0/00/00 Customer status A Customer/Location status A

Select View detail Display comment codes

Svc Code	Reading Type	Date	Actual Consumption	Actual Demand	Days	Meter Number	Est Code	Cmnt Code
SU	REG	10/20/04	117.00	.00	86	78483070S	C	
SU	REG	7/26/04	61.00	.00	95	78483070S	C	
SU	REG	4/22/04	9.00	.00	48	78483070S	C	
SU	INT	3/05/04	.00	.00		78483070S		

OK Exit Cancel Change view Graph History

1
4
7
10

3 billing

57

17



Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development


Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memorandum

To: Committee on Community Improvement Program

From: Robert S. MacKenzie 
Director of Planning & Community Development

Date: January 5, 2005

Subject: Long-Range CIP Planning

As the Mayor begins to put together the proposed FY06 CIP, we are also looking several years into the future to determine our major capital needs. We would like to review with you some of the major projects we will be facing in the next six years and get some preliminary feedback.

We will be providing you with some additional information prior to the meeting.

If you have any questions, we will be available at your next meeting.

C: Robert A. Baines
Kevin Clougherty
Seth Wall

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18

MULTIYEAR BOND ELIGIBLE PROJECT FUNDING REQUESTS

Department	Project Name	2006	2007	2008	2009	2010
Fire Department	Fire Department Training Facility	\$ 1,633,000.00				
	Hackett Hill Road Fire Station	\$ 1,500,000.00				
	Calef Road Fire Station Rehab.		\$ 500,000.00			
	SCBA Replacement				\$ 750,000.00	
Highway Department	City Fleet MER	\$ 3,500,000.00	\$ 3,500,000.00	\$ 3,500,000.00	\$ 3,500,000.00	\$ 3,500,000.00
	Granite Street Road & Bridge Widening	\$ 547,500.00				
	Landfill Closure	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
	Downtown Miscellaneous Repairs	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
	Annual ROW Reconstruction	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00
	New P.W./Fleet Maintenance Facility	\$ 150,000.00	\$ 9,000,000.00	\$ 7,000,000.00		
	Annual Bridge Rehabilitation Program	\$ 240,000.00	\$ 240,000.00	\$ 240,000.00	\$ 240,000.00	\$ 240,000.00
	Sidewalk Discretionary Fund	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00
	School Sidewalk Program	\$ 425,000.00	\$ 425,000.00	\$ 425,000.00	\$ 425,000.00	\$ 425,000.00
	Storm Drain Infrastructure	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00
	Brown Avenue Widening	\$ 2,400,000.00				
	Concrete Curb Replacement Program	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
	Milliard Rail Crossing Upgrade	\$ 173,000.00				
	Riverwalk Projects	\$ 4,865,000.00	\$ 2,858,000.00	\$ 2,263,000.00	\$ 3,014,000.00	\$ 5,419,000.00
	Residential 50/50 Sidewalk	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
Human Resources	Security Upgrades	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00		
Library	Main Library Annex Addition	\$ 9,496,299.00	\$ 7,303,701.00			
	West Branch Renovations	\$ 3,150,000.00				
Parks Department	Derryfield Park Rehab. Phase II	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00
	Piscataquog River Park Rehab.	\$ 500,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00
	Blodgett Park Rehabilitation	\$ 225,000.00	\$ 150,000.00			
	PreCourt Park Rehabilitation	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00		
	Wolfe Park Rehabilitation Phase II	\$ 250,000.00				
	Pine Grove Cemetery Mausoleum	\$ 800,000.00	\$ 325,000.00	\$ 550,000.00	\$ 325,000.00	\$ 150,000.00
	Valley Cemetery Rehabilitation	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00
	SE Manchester Community Park	\$ 1,000,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00
	Steven's Pond Park Rehabilitation	\$ 165,000.00	\$ 165,000.00			
	Stark Park Soccer Field	\$ 150,000.00	\$ 150,000.00			
Police Department	Building Expansion	\$ 3,800,000.00				
Manchester School District	Clem Lemire Sports Complex	\$ 1,000,000.00	\$ 1,000,000.00			
	School Rec. Facility Parking Lot	\$ 500,000.00	\$ 500,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
	Piscataquog River Baseball Field	\$ 250,000.00				
	School Administration Building	\$ 500,000.00				
Traffic Department	Traffic Signal Reconstruction	\$ 120,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00
MTA	Transit Buses	\$ 200,000.00	\$ 210,000.00	\$ 220,000.00	\$ 80,000.00	\$ 80,000.00
Total		\$ 40,564,799.00	\$ 30,231,701.00	\$ 18,353,000.00	\$ 12,114,000.00	\$ 13,594,000.00

18



Frank C. Thomas
Public Works Director

Kevin A. Sheppard
Deputy Public Works Director

Timothy J. Clougherty
Chief Facilities Manager

February 3, 2005

CIP Committee
Board of Mayor and Aldermen
1 City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members:

The purpose of this memo is to provide a status update on the Library renovation and the South Main Fire Station project.

Carpenter Memorial Library

The purpose of this project is to update the library with modern HVAC, front stair repairs, and external building repairs. The data collection segment of the project has been recently completed and the design is well underway. The project is scheduled to go out to bid March 2005, with a construction schedule of approximately 12 months.

The following is a Preliminary Construction Estimate to design and construct the new Heating/HVAC system and building exterior restorations.

1. Heating and HVAC:	
A. Equipment, Controls, Installation costs.....	\$2,126,000
2. Rain Gutter Reconstruction:	
A. Remove, Reconstruct.....	\$304,000
3. Stair Reconstruction:	
A. Remove all steps, reconstruct walls, steps, concrete slab....	\$172,000
4. Exterior Cleaning of Building:	
A. 19,200 sq. ft. of exterior wall.....	\$150,000
5. HazMat Abatement: Allow.....	\$25,000
6. Professional Design Services.....	\$151,400
 Total Estimate, includes contingencies,.....	 \$2,928,400
Total Budget.....	\$2,950,000

During the CIP process in early 2004 we presented a cost estimate for the Library that was approximately \$3.4MM. The above numbers are obviously below that, however actual bid numbers may be higher. At the time, it was requested that we design and bid the project with the current budget and report back to the Committee.

South Main Street Fire Station

This project to perform extensive renovations and required updates is 95% designed and the project is ready to start the contractor bidding process. The construction is planned to start on or about mid April 2005 with completion toward the end of the calendar year.

The following dollar amounts are considered estimates.

1. General Construction, including renovation and restoration..	Base Bid	\$1,235,847
2. Alternate #1. Add Training Room, Basement Renovations	Add	\$113,937
3. Alternate #2. Fire Wall Change on First Floor	Deduct	\$6,958
4. Alternate #3. Brick Refacing of 1976 Addition.....	Add	\$25,500
5. Alternate #4. Security System, Not in Original Budget	Add	\$43,650
6. Owner costs, includes testing, furnishings and fit up.....		\$104,000
7. Professional Design Services.....		\$121,611
Total Base Estimate, including contingencies		\$1,461,458
Total Budget.....		\$1,600,000

Please note that these are estimates based on our consultants' findings to date. Actual construction costs will be determined once bids are received.

Sincerely,

Timothy J. Clougherty

Timothy J. Clougherty
Chief Facilities Manager
City of Manchester
Facilities Division



City of Manchester
Parks, Recreation & Cemetery Department

Inter-Office Correspondence

Memo to: Leo R. Bernier

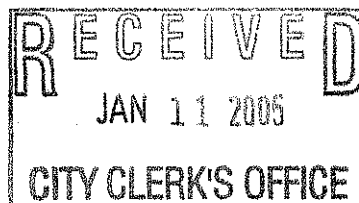
From: Ron Ludwig, Director - PR& C Dept.

Date: January 11, 2005

Re: PR&C Master Plan Funds

Alderman O'Neil has requested he receive the attached letter prior to tonight's CIP Committee Meeting. Would it be possible to see that he receives it as requested?

Thank You.



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CITY OF MANCHESTER
Parks, Recreation & Cemetery Department

625 Mammoth Road
Manchester, NH 03104-5491
(603) 624-6565 Administrative Office
(603) 624-6514 Cemetery Division
(603) 624-6569 Fax

COMMISSION

George "Butch" Joseph, Chairman
Steve Johnson, Clerk
Michael Worsley
Dennis Smith
Sandra Lambert
Ronald Ludwig, Director

January 11, 2005

Alderman Daniel P. O'Neil, Chairman
CIP Committee
One City Hall Plaza
Manchester, NH 03101

Dear Alderman O'Neil,

Recently the Parks, Recreation and Cemetery Department received Requests for Proposals from five consultants relative to a Department Master Plan. The number allocated to this project during the FY 05 CIP process was \$45,000.00. The price range of the proposals received was between \$70,000.00 and \$96,000.00. This is to alert the Committee that a search for additional funds will need to commence should the Committee want the project to move forward.

Thanking you in advance for your consideration in this matter.

Sincerely,

Ronald E. Ludwig
Director



CITY OF MANCHESTER

Office of the City Clerk



Leo R. Bernier
City Clerk

Carol A. Johnson
Deputy City Clerk

Paula L-Kang
Deputy Clerk
Administrative Services

Matthew Normand
Deputy Clerk
Licensing & Facilities

Patricia Piecuch
Deputy Clerk
Financial Administration

MEMORANDUM

To: K. Clougherty, Finance
R. Ludwig, Parks & Recreation
R. MacKenzie, Planning

From: Lisa Thibault, City Clerk's Office *LTOA*

Date: August 11, 2004

Subject: Gill Stadium

Please be advised that at a meeting of the Committee on Community Improvement held on August 10, 2004 it was voted to have the Finance Department work with Parks & Recreation and CIP staff to come up with \$93,000 in funding for materials, equipment and services needed to effectively operate Gill Stadium. The Committee asked for a report back in writing **by Tuesday, August 24, 2004.**

I have attached a Gill Stadium 2005 Budget Prioritization List that was provided by the Parks, Recreation & Cemetery Department.



CITY OF MANCHESTER
Parks, Recreation & Cemetery Department

625 Mammoth Road
Manchester, NH 03104-5491
(603) 624-6565 Administrative Office
(603) 624-6514 Cemetery Division
(603) 624-6569 Fax

8/10/04 - Handout
from P+R
Taboled to have Finance,
P+R + CIP meet
COMMISSION report back
by 8/24
George "Butch" Joseph, Chairman
Steve Johnson, Clerk m \$93k,
Michael Worsley
Joseph Sullivan
Sandra Lambert
Ronald Ludwig, Director

Gill Stadium 2005 Budget
Prioritization List
Based on information gathered through August 10, 2004

The following is a list of materials, equipment and services required to effectively operate Gill Stadium as a multi-use playing facility with artificial turf. This list has been compiled from information gathered from sales representatives, suppliers and facility managers to date. Pricing for items is based on budgetary quotes provided from suppliers, and subject to change.

Prioritized list:

1. Field Lighting Service contract.....	\$23,240 (exhibit #5)
2. Gator Utility Vehicle.....	\$ 9,763 (exhibit # 8)
3. Balloon Tired Tractor (backhoe / rotary broom).....	\$29,265 (exhibit # 9)
4. Field Striping machine.....	\$ 5,000 (exhibit #4)
5. Yard marker stencils.....	\$ 700 (estimate)
6. Field Brushes (3 x \$600).....	\$ 1,800 (estimate)
7. 700 Linear feet of 4' fencing (\$120 x 70).....	\$ 8,400 (exhibit # 10)
8. Utility Cart.....	\$ 685
9. Plywood to set bleachers.....	\$ 1,200 (estimate)
10. Equipment and material storage structure.....	\$ 5,000 (estimate)
11. Field plowing equipment.....	\$ 1,000 (estimate)
	\$86,053 (estimated total)

As per John Huard of Fieldturf, the Supergroomer (exhibit # 7) being provided to the Memorial High School project should adequately address the turf conditioning needs of this facility.

Additionally, to prepare the playing field for football and soccer, John provided a fee of \$3,500 to replace the infield cut outs (exhibit # 11). Paul Galvin of Boston College, who professionally paints fields, provided an estimate of \$2,800 to lay out and stripe the field for football. As our requirement will occur at the height of the busy season, both emphasized that their services are subject to availability. It is our intention to provide manpower in an effort to train our staff on the intricacies of these tasks, and eventually perform such tasks in house. Source of funding for indicated services to be determined.

NOVEMBER 8, 2004

LEO R. BERNIER, CITY CLERK
CITY OF MANCHESTER,
ONE CITY HALL PLAZA,
MANCHESTER, N.H. 03101

DEAR MR. BERNIER:

NOVEMBER 30, 1999 WE PURCHASED A HOME AT 126 PASTURE DRIVE, MANCHESTER, N.H. THE PROPERTY WAS DEVELOPED AND CONSTRUCTED BY MOREAU CONSTRUCTION CO. OF BEDFORD, N.H. THE DEVELOPMENT WAS KNOWN AS "MEADOWCREST" AT THE TIME OF OUR PURCHASE.

AT THE TIME OF PURCHASE THE PROPERTY INCLUDED DRAINAGE PLAN IN THE REAR OF OUR HOME CONSISTING OF FOUR (4) WET AREAS (LAGOONS, PONDS, DITCHES ?) TO DRAIN RAIN WATER FROM THE HILL SLOPING AWAY FROM THE PARKER-VARNEY SCHOOL AREA AT THE TOP OF THE HILL. SUCH WAS THE DRAINAGE PLAN FOR FIVE OR SIX HOMES. I ASSUME THE CITY OF MANCHESTER REQUIRED THE DRAINAGE PLAN BEFORE DEVELOPMENT OF THE LAND WAS AUTHORIZED. WE WERE PLEASED WITH THAT PLAN AND HAD NO COMPLAINTS REGARDING ITS FUNCTION.

IN THE SPRING OF 2004 ONE NEIGHBOR, WHOSE LAND ABUTS OURS, FILLED IN ABOUT ONE HALF OF THE DRAINAGE AREA THAT DRAINED OUR LAND AND THEIRS. THAT LEFT US WITH HALF OF ONE OF THE ORIGINAL DRAINAGE AREAS. TWO MORE NEIGHBORS DID LIKEWISE DURING THE SUMMER. WE HAVE BEEN TOLD AN EASEMENT HAD BEEN GRANTED BY THE CITY ALLOWING THE FILL WORK. RESULT? WE ARE LEFT WITH A POOL, SINK HOLE OR POND THAT STANDS THERE. I HAVE TRIED TO FIND A WAY TO SOLVE THE PROBLEM WITHOUT SUCCESS. A SOLUTION, I THINK, REQUIRES EQUIPMENT AND PEOPLE WHO KNOW HOW TO USE IT. I AM 82 YEARS OF AGE AND STILL ABLE TO WORK HARD FOR SHORT PERIODS OF TIME. BUT, I CANNOT OPERATE HEAVY EQUIPMENT.

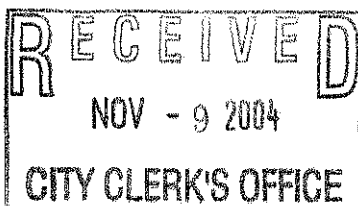
IF THOSE WHO FILLED THEIR DRAINAGE AREAS REQUIRED AN EASEMENT TO DO SO, IT HAS TO MEAN THEY WERE LEGALLY RESTRICTED FROM DURING SO UNDER ORIGINAL DEVELOPMENT RESTRICTIONS. WHAT RIGHTS DO OWNERS HAVE WHO BOUGHT UNDER CERTAIN REQUIREMENTS ONLY TO HAVE EASEMENTS LEAD TO DAMAGE TO THEIR PROPERTY?

OUR BACK YARD TAKES THE MOST RUN-OFF OF RAIN WATER FROM THE HILL. ORIGINALLY DISPERSED IN FOUR (4) DRAIN AREAS WE NOW HAVE HALF OF ONE. IT IS AN UGLY SCENE IN OUR BACK YARD THROUGH NO FAULT OF OUR OWN. CAN, OR WILL THE CITY OF MANCHESTER HELP WITH THIS PROBLEM? CORRECTION OF IT, I THINK, WOULD BE A SMALL VENTURE GIVEN APPROPRIATE PEOPLE FOR THE JOB .

THANK YOU. *Concepcion M. Spaulding*

SINCERELY,

Dayton M. Spaulding
DAYTON M. & CONCEPCION M. SPAULDING



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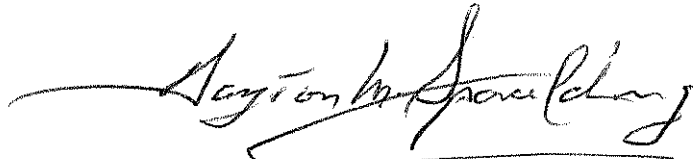
DECEMBER 9, 2004

MR. LEO R. BERNIER
CITY CLERK,
CITY OF MANHESTER,
ONE CITY HALL PLAZA,
MANCHESTER, N.H. 03101

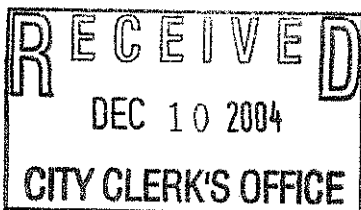
DEAR MR. BERNIER:

COULD YOU, WOULD YOU, MAKE THE ENCLOSED LETTER AVAILABLE
TO THE BOARD OF ALDERMEN FOR THEIR CONSIDERATION? AFTER MEETING
WITH THE ALDERMEN ON MONDAY, DECEMBER 6, I HAVE WAITED TWO DAYS
TO LET THE INFORMATION FORTHCOMING THERE SETTLE IN MY MIND. I
DO NOT WANT, HOWEVER, TO BE TARDY IN ADDRESSING THE ISSUES TALKED
ABOUT IN THE MEETING.

THANK YOU.



DAYTON M. SPAULDING, EdD.
PROFESSOR EMERITUS,
PLYMOUTH STATE COLLEGE



DECEMBER 9, 2004

ALDERMEN,
1 CITY HALL,
MANCHESTER, N.H. 03101

GENTLEMEN:

I HAVE WAITED THREE DAYS BEFORE REACTING TO THE SUBSTANCE OF THE MEETING I ATTENDED WITH YOU ON MONDAY, DECEMBER 6, 2004. I WANTED TO MAKE SURE THAT I UNDERSTOOD YOUR REACTION(S) TO MY PETITION FOR ASSISTANCE WITH THE DRAINAGE PROBLEM TO THE REAR OF MY HOME.

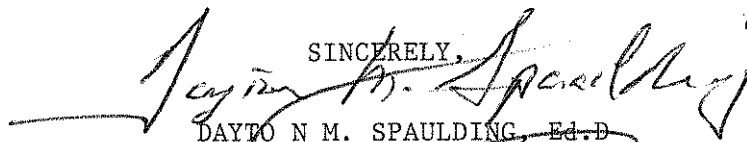
SPECIFICALLY I WANT TO REACT TO THOUGHTS STATED AT THE MEETING THAT I DID NOT ADDRESS AT THE TIME.

THEREFORE:

1. IT WAS MENTIONED SEVERAL TIMES IN THE MEETING THAT OTHER HOME OWNERS HAD CHANGED THEIR DRAINING PLANS THEMSELVES. THAT IS TRUE AND, IN MY OPINION, INDEED, THEY SHOULD HAVE DONE SO SINCE THEY REQUESTED THE RIGHT TO ALTER THE DRAINAGE PLAN ENACTED BY THE DEVELOPER AND APPROVED BY THE CITY WHEN THE HOMES WERE BUILT. IN NO WAY, TO MAY WAY OF THINKING, DOES THIS BRING IMPETUS TO THE THOUGHT THAT I SHOULD CHANGE MY PART OF THE ORIGINAL SYSTEM MYSELF. I WAS SATISFIED, EVEN HAPPY, WITH THE ORIGINAL SYSTEM OF SWAYLES. AND, PLEASED THE CITY HAD SET A HIGH STANDARD FOR WATER DRAINAGE.
2. QUITE FRANKLY I. DON'T THINK IT FAIR THAT AN INDIVIDUAL PURCHASING PROPERTY UNDER ONE SET OF RULES AND REGULATIONS HAVE THOSE PARAMETERS CHANGED AT A LATER DATE.
3. AS I MENTIONED IN THE MEETING A BOB-CAT MACHINE CAN HAVE ACCESS TO MY BACK YARD. I HAVE HAD ONE SUCH MACHINE DO SO.
4. ALTHOUGH I AM NOT A BONA FIDE LANDSCAPER I THINK ONE DAY'S WORK WITH A BOB-CAT WOULD BE ALL THAT IS NECESSARY TO CORRECT MY WATER DRAINAGE PROBLEM. I WOULD BE HAPPY TO HELP AND WORK TO THE BEST OF MY ABILITY.
4. I DO APOLOGIZE FOR MY INABILITY TO HEAR READILY. I KNOW IT IS EXASPERATING AS IT SLOWS DOWN CONVERSATION SO MUCH.

THANK YOU.

SINCERELY,

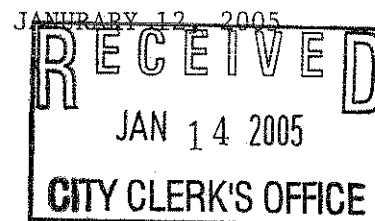

DAYTON M. SPAULDING, Ed.D.
PROFESSOR EMERITUS,
PLYMOUTH STATE COLLEGE

A BELATED THOUGHT.

WHAT IF, HOMEOWNERS IN A DEVELOPMENT WERE TO SOLICIT CHANGE IN A LAID OUT STREET PLAN THAT WOULD BY-PASS A GIVEN HOME SO THAT THE HOME WOULD HAVE NO EXIT FROM OR ENTRY TO, THE STREET? RIDICULOUS? YES! BUT A PART OF THE BY-PASSED HOME OWNER'S RIGHTS WOULD HAVE BEEN IGNORED. EVERY DEVELOPMENT HAS RIGHTS AND CONSIDERATIONS THAT SHOULD NOT BE ABROGATED. WATER DRAINAGE IS NO DIFFERENT.

And

HONORABLE BOARD OF MAYOR AND ALDERMEN
C/O MR. LEO BERNIER
CITY CLERK'S OFFICE,
ONE CITY HALL PLAZA,
MANCHESTER, N.H. 03103



GENTLEMEN:

I AM IN RECEIPT OF A COPY OF A LETTER WRITTEN BY MR. BRUCE THOMAS DATED JANUARY 10, 2005 REGARDING DRAINAGE OF MY BACK YARD AT 126 PASTURE DRIVE, MANCHESTER, N.H. 03102 ADDRESSED TO YOUR OFFICES. IT WAS HAND DELIVERED WHEN I VISITED THE HIGHWAY DEPARTMENT OFFICE.

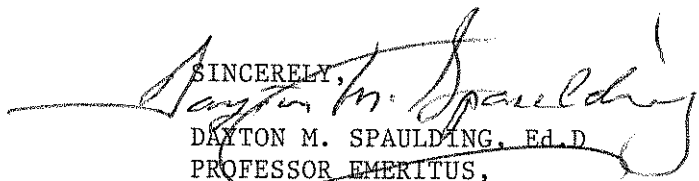
IN MY OPINION, MR. THOMAS AND I APPROACH THE MATTER FROM TWO VERY DIFFERENT POINTS OF VIEW. HE EVIDENTLY VIEWS THE ISSUE FROM CONCERN FOR AMOUNT OF WORK TO BE DONE IF THE HIGHWAY DEPARTMENT DOES IT. I APPROACH IT IN CONCERN FOR A "WRONG" THAT WAS DONE WHICH CAUSED A DRAINAGE PROBLEM. WRONG? I BOUGHT AND PAID FOR THE LAND AND HOME INCLUDING A SWAYLE THAT PROVIDED EXCELLENT DRAINAGE. UPON THE GRANT OF AN EASEMENT BY THE CITY THE SWAYLE WAS DEMOLISHED. FOR ME, A DRAINAGE PROBLEM ENSUED. I DOUBT I WOULD HAVE PURCHASED THE PROPERTY WITHOUT THE SWAYLE.

DIRECTING MY ATTENTION TO THE AMOUNT OF WORK NEEDED, I HASTEN TO ADD. IN MY OPINION IT WOULD NOT BE A BIG WORK LOAD. TOO, IN MY OPINION IT IS MISLEADING TO USE THE TERM "UPSTREAM" TO DESCRIBE LAND EXTENT INVOLVED. CONTRARY TO MR. THOMAS REMARK, THERE IS NO "UPSTREAM." THERE IS ONE HOME NORTH OF MY PROPERTY WITH A SMALL DRAIN PROBLEM WHICH THE OWNER HAS ALREADY STARTED TO TREAT. TO THE SOUTH ALL OTHER HOMES HAVE "FILLED IN" THE SWAYLE AND, AS MR. THOMAS SAYS "THEY ARE HAPPY." I WOULD ANTICIPATE NO CONTINUED WORK IN EITHER DIRECTION.

THOUGH I MET WITH THE BOARD OF ALDERMEN IN EARLY DECEMBER, 2004 I HAVE NOT RECEIVED A REPLY TO MY REQUEST FOR DRAINAGE WORK IMPROVEMENT. I WOULD BE PLEASED TO TRY TO ANSWER QUESTIONS OR SIMPLY ELABORATE ON THE SITUATION.

THANK YOU .

SINCERELY,


DAYTON M. SPAULDING, Ed.D.
PROFESSOR EMERITUS,
PLYMOUTH STATE COLLEGE

CC/ MR. FRANK THOMAS, P.E.
ENGINEERING MANAGER

22



**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission

Edward J. Beleski
- Chairman
Henry R. Bourgeois
William F. Kelley
Michael W. Lowry
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

January 18, 2005

C.I.P. Committee of the
Honorable Board of Mayor and Aldermen
C/O Mr. Leo Bernier
CITY CLERKS OFFICE
One City Hall Plaza
Manchester, New Hampshire 03103

Re: Status Report – Spaulding Property, 126 Pasture Drive

Gentlemen:

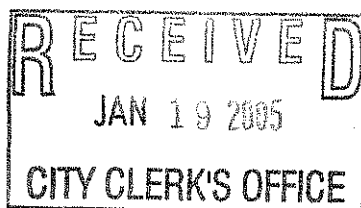
On December 20, 2004, I sent a letter to the Solicitor's Office asking for an opinion as to whether the City should be doing this work for Mr. Spaulding. A copy of that letter and the Solicitor's response is attached.

If you have any questions or comments or if I can be of further assistance, please do not hesitate to call.

Very truly yours,

Bruce A. Thomas
Engineering Manager

c/Frank C. Thomas, P.E.
Kevin A. Sheppard, P.E.



22



**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission
Edward J. Beleski
- Chairman
Henry R. Bourgeois
William F. Kelley
Michael W. Lowry
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

December 20, 2004

Thomas R. Clark
OFFICE OF CITY SOLICITOR
One City Hall Plaza
Manchester, New Hampshire 03101

Re: Pasture Drive Regrading of Private Property

Dear Tom:

The Pasture Drive Subdivision was approved with a 2000' long, flat drainage swale that spanned the rear of four lots. There is an easement for the swale. At the request of the residents and with the approval of State of New Hampshire reviewing authorities, the Highway Department redirected the runoff from the street in a manner that it did not enter the swale, thus removing the need for the swale. The residents were then told that they could fill in the swale (although one resident had already filled in the portion on his lot).

At this time, the three downstream residents have filled in the swale on their properties, but none have coordinated their efforts. Water now ponds at the property of Mr. Dayton Spaulding of 126 Pasture Drive. He wants the City to supply materials and labor to raise the grade of his rear lawn.

Do we have the responsibility to fill in Mr. Spaulding's back yard where the Swale was? If we do the work, we will likely move the ponding upstream to his neighbor's yard. We have concerns that once we get involved with doing this work, we will ultimately have to regrade all of the backyards, including those already done by the other residents.

Your assistance in this matter is appreciated. If you have any questions or comments, please do not hesitate to call.

Very truly yours,

Bruce A. Thomas, P.E.
Engineering Manager

c/Frank C. Thomas, P.E.

22

Time line of Pasture Drive Subdivision:

Subdivision plan were approved in the Fall of 1999

Construction of the subdivison began in spring of 2000

Most of the complaints regarding the swale were filed by from Paula Kocur at 138 Pasture Drive. The complaints were lodge over two year period (2001 to 2003)

Worked on design of elimating drainge to swale area in summer and Fall of 2003

During the winter of 2003 met with residents of #138, #160 and #168 Pasture Drive to explain the design. That is when I was informed that the owner at #168 have partially filled the swale already. Dave Winslow was informed the residents at the meeting of the need to have all the owner's at the same time fill in the swale.

Storm drain work to bypass the swale was performed in the summer of 2004. Homeowners filled the swales soon after completion of the work.

Talked to Ms. Kocur and Mr. Hebert (#160 Pasture) in November of 2004. Both mentioned that they are happy with the outcome of the project. It is much better than what was there. Very minor puddles still occur in their backyards during heavy rain storms but are going within 24 hours.



**City of Manchester
Office of the City Solicitor**

One City Hall Plaza
Manchester, New Hampshire 03101
(603) 624-6523 Fax (603) 624-6528
TTY: 1-800-735-2964
Email: solicitor@ci.manchester.nh.us

Thomas R. Clark
City Solicitor

Thomas I. Arnold, III
Deputy City Solicitor

Daniel D. Muller, Jr.
Kenneth R. Bernard
Michele A. Battaglia
Marc van Zanten

January 12, 2005

Bruce A. Thomas, P.E.
Engineering Manager
Department of Highways
227 Maple Street
Manchester, NH 03103

Re: **Pasture Drive**

Dear Bruce:

This is in response to your letter of December 20, 2004, concerning the drainage swale on Pasture Drive.

Based upon the information provided in your letter, I see no responsibility on the part of the City to regrade private property.

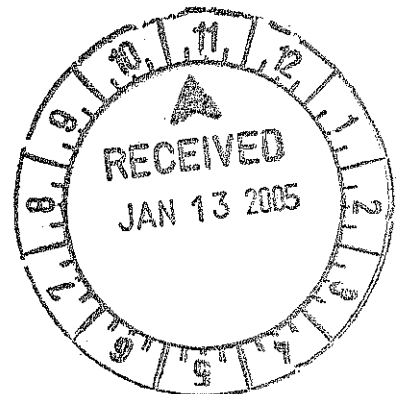
If I can be of any further assistance, feel free to contact me.

Very truly yours,

Thomas R. Clark
City Solicitor

TRC/hr

cc: Frank Thomas, Public Works Director



22

Frederick H. Nixon
137 Landing Road
Hampton, NH 03842

May 24, 2004

Aldermanic CIP Committee
c/o Leo Bernier, City Clerk
City of Manchester
One City Hall Plaza
Manchester, NH 03101

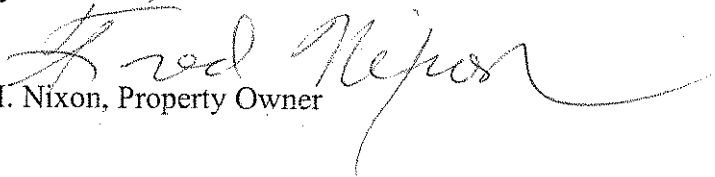
RE: Right of Way 466 So. Willow Street

Dear Aldermanic CIP Committee:

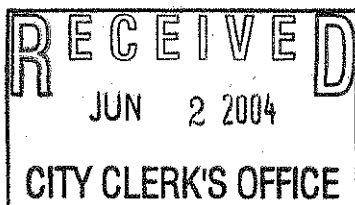
I request that the surplus right of way on the corner of 466 So. Willow and Lincoln St. be discontinued and that I be allowed to obtain this property.

Thank you for reviewing this request and please call me with any questions or comments at 603-[REDACTED] 235 5097

Respectfully submitted,


Frederick H. Nixon, Property Owner

CC: Frank Thomas, Highway Department
Gregory Marino, Lessee



73



**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission

Edward J. Beleski
- Chairman
Henry R. Bourgeois
William F. Kelley
Michael W. Lowry
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

December 6, 2004

Carol Johnson, Deputy City Clerk
One City Hall Plaza
Manchester, New Hampshire 03101

RE: PETITION TO DISCONTINUE RIGHT OF WAY AT 466 SOUTH WILLOW STREET

Carol,

We have been attempting to establish the existing right of way of South Willow Street, South Lincoln Street and Parkview Street since receiving the request for discontinuance. It is necessary to identify the City's existing rights of way in relation to the improvements at that site in order to determine if a discontinuance is possible.

While we have established the right of way of South Lincoln Street and Parkview Street, the right of way of South Willow Street has yet to be determined. When the State of New Hampshire laid out the South Willow Street project they created a new right of way for the street and took a portion of the Nixon property. Unfortunately, the project plans provide little information to locate the new right of way in relation to the existing streets.

Now that most of our construction projects have ended, we have some time to work on this project. I have spoken to Mr. Marino and explained the scope of the work needed and the time required for that task.

Sincerely,

Martin Miccio, L.L.S.
Chief of Survey

cc: File

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**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission

Edward J. Beleski
- Chairman
Henry R. Bourgeois
William F. Kelley
Michael W. Lowry
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

December 29, 2004

Community Improvement Committee of the Board of Mayor and Aldermen
City Hall
c/o Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, New Hampshire 03101

RE: PETITION TO DISCONTINUE A PORTION OF RIGHT OF WAY AT 466 SOUTH
WILLOW STREET

Dear Committee Members,

We have reviewed the petition of Frederick Nixon to discontinue a portion of the right of way in front of 466 South Willow Street. An attached drawing may help to illustrate the following points.

- The petition does not describe a new right of way line therefore the proposed right of way shown was assumed to be 7' behind the newly installed curb.
- The current South Willow Street right of way was established by condemnation recorded at HCRD book 2357 page 364. A part of this right of way, 1124 square feet, lies inside the South Lincoln Street right of way.
- The South Lincoln Street right of way had been established before the current South Willow Street right of way. The portion of the South Lincoln Street right of way that M. Nixon is proposing to discontinue, 139 square feet, lies outside of the South Willow Street right of way.
- The total discontinuance is 1,263 square feet.
- The travel lanes at the site were recently reconfigured to reduce traffic speed from South Willow onto South Lincoln Street. Due to this configuration a catch basin and drainage pipes now lie outside the traveled way, and within the petitioned area. These improvements would require the City retain an easement of 677 square feet for maintenance and replacement of that drainage system.

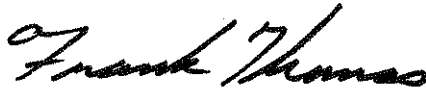
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- Since South Willow Street was constructed by the State of New Hampshire, this discontinuance will require approval by the State of New Hampshire Department of Transportation. A copy of this request will be transmitted to the State Department of Transportation.
- The Building and Traffic Departments should review this discontinuance due to the likelihood that vehicles will be parked up to the new right of way once the discontinued area is acquired by the abutter.

The Highway Department supports this requested discontinuance if acceptable to the other noted City and State agencies.

If you have any questions regarding this subject, I can be reached at 624-6444 extension 301.

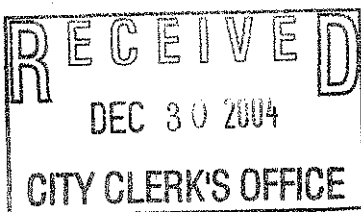
Sincerely,

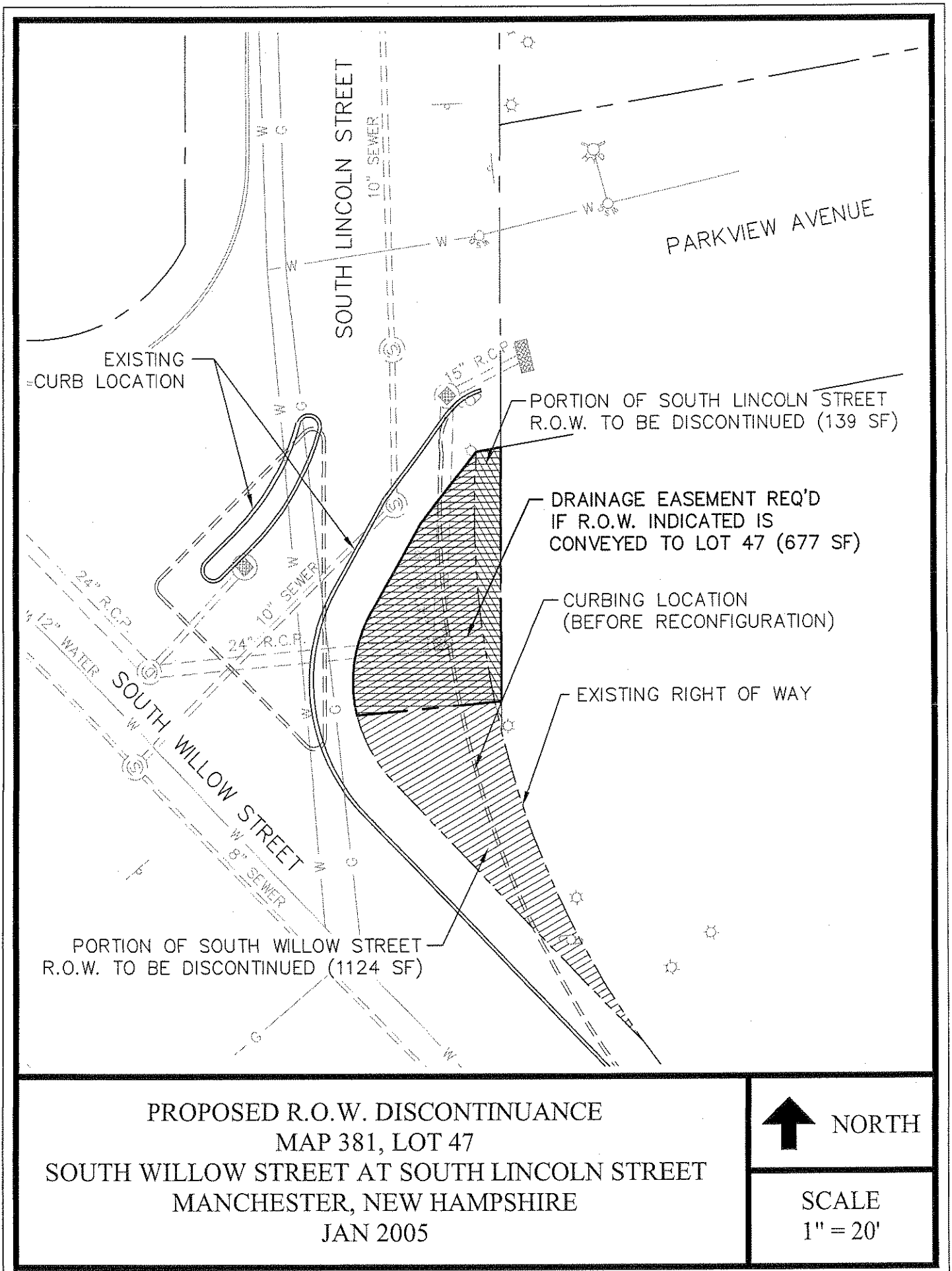


Frank Thomas, P.E.
Public Works Director

MJM

cc: File





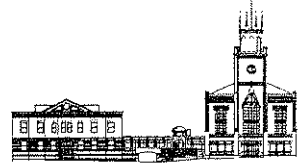


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development


Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memorandum

To: Committee on Community Improvement Program

From: Robert S. MacKenzie 
Director of Planning & Community Development

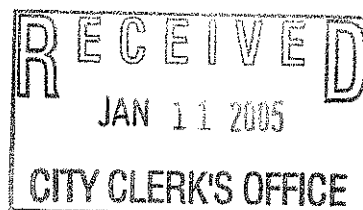
Date: January 11, 2005

Subject: Discontinuance of a portion of South Willow and Lincoln Streets

We will be working with the Mayor's Office to submit a proposal to Plan NH to develop an improved streetscape and pedestrian access along South Willow Street. If possible, we would like a little time to review whether this section of South Willow is needed for any of these possible improvements.

If you have any questions, we will be available at your next meeting.

C: Robert A. Baines
Frank Thomas



One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 FAX: (603) 624-6529
E-mail: planning@ci.manchester.nh.us
www.ci.manchester.nh.us

23



**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission

Edward J. Beleski
- Chairman
Henry R. Bourgeois
William F. Kelley
Michael W. Lowry
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

January 19, 2005

Community Improvement Committee of the
Board of Mayor and Aldermen
City Hall
C/o Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, New Hampshire 03101

Re: Petition to Discontinue a Portion of Right Of Way at 466 South Willow Street

Dear Committee Members,

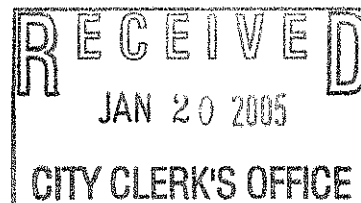
The attached letter dated January 18, 2005 has been received from the New Hampshire Department of Transportation regarding the requested discontinuance of a portion of the Right of Way at 466 South Willow Street. The letter outlines the required procedure needed to return to private ownership that portion of the Right of Way that was acquired using Federal Aid.

As noted previously, the Highway Department supports this requested discontinuance if it is acceptable to the other City Departments.

The petitioner should provide the required documentation and should bear all costs to satisfy the state and federal reimbursement.

Sincerely,

Frank Thomas, P.E.
Public Works Director





THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CAROL A. MURRAY, P.E.
COMMISSIONER

January 18, 2005

Frank Thomas, P.E.
Director of Public Works
City of Manchester
227 Maple Street
Manchester, NH 03103

RE: Manchester
South Willow Street at South Lincoln Street
Discontinuance of Portion Right-of-Way

Dear Mr. Thomas:

As you are aware, the South Willow Street C-1921 project was constructed with Federal Aid. Utilization of such funds is contingent upon many requirements. One provision stipulates that any property purchased that is subsequently transferred or sold back into private ownership requires reimbursement of funds to the State's Federal Aid account in an amount equal to the current fair-market value of the land factored by the participating ratio of Federal Aid in vogue at the time of original acquisition. The ratio, at that time, was 75% -- Federal 25% State or City.

Our Right-of-Way Bureau has researched the files relative to acquisition of property that is affected by the proposed action. The plans and file records indicate that 720 square feet of land and a building were acquired from the abutting Fredrick H. Nixon parcel (No. 23). In comparing what was originally acquired with what is proposed to be discontinued (i.e., transferred to private ownership), it appears that approximately 240 square feet of the original acquisition is involved.

All right-of-way required to construct the C-1921 project was originally acquired in the name of the State of New Hampshire. The State subsequently transferred the ownership of that acquired right-of-way property to the City in March 1981 (copy of Quit Claim Deed attached). That fact does not nullify the reimbursement requirement.

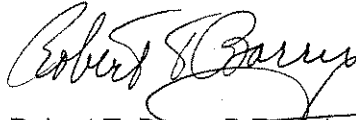
In order for the Department to concur in the City's action to discontinue the right-of-way as depicted on your plant titled "Proposed ROW Discontinuance MAP 381 Lot 47 South Willow Street at South Lincoln Street, Manchester, New Hampshire JAN 2005", the City must undertake the following action: Develop a plan that clearly defines the total area of previously acquired property that is being returned to private ownership. Have an appraisal of the property produced in accordance with the Uniform Standard of Professional Appraisal Practice. Provide a copy at that appraisal to the Department for concurrence as to its form and substance and upon approval by the Department, submit a check in an amount equal to 75% of the fair-market value of the land that qualifies for reimbursement to the Department made out to Treasurer, State of New Hampshire and reference the Federal Aid Project, Manchester, M5193(001), C-1921.

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Frank Thomas, P.E.
Director of Public Works
City of Manchester
January 18, 2005
Page 2 of 2

Should you have any questions in this regard, please give me a call.

Sincerely,



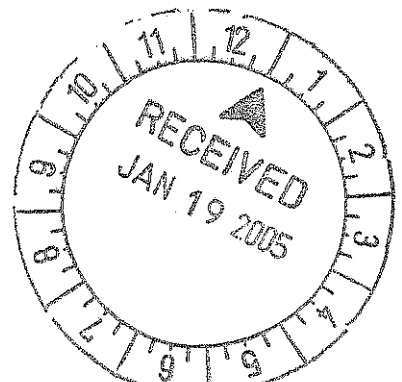
Robert T. Barry, P.E., Administrator
Bureau of Municipal Highways
Telephone: (603) 271-2107

RTB/rgd

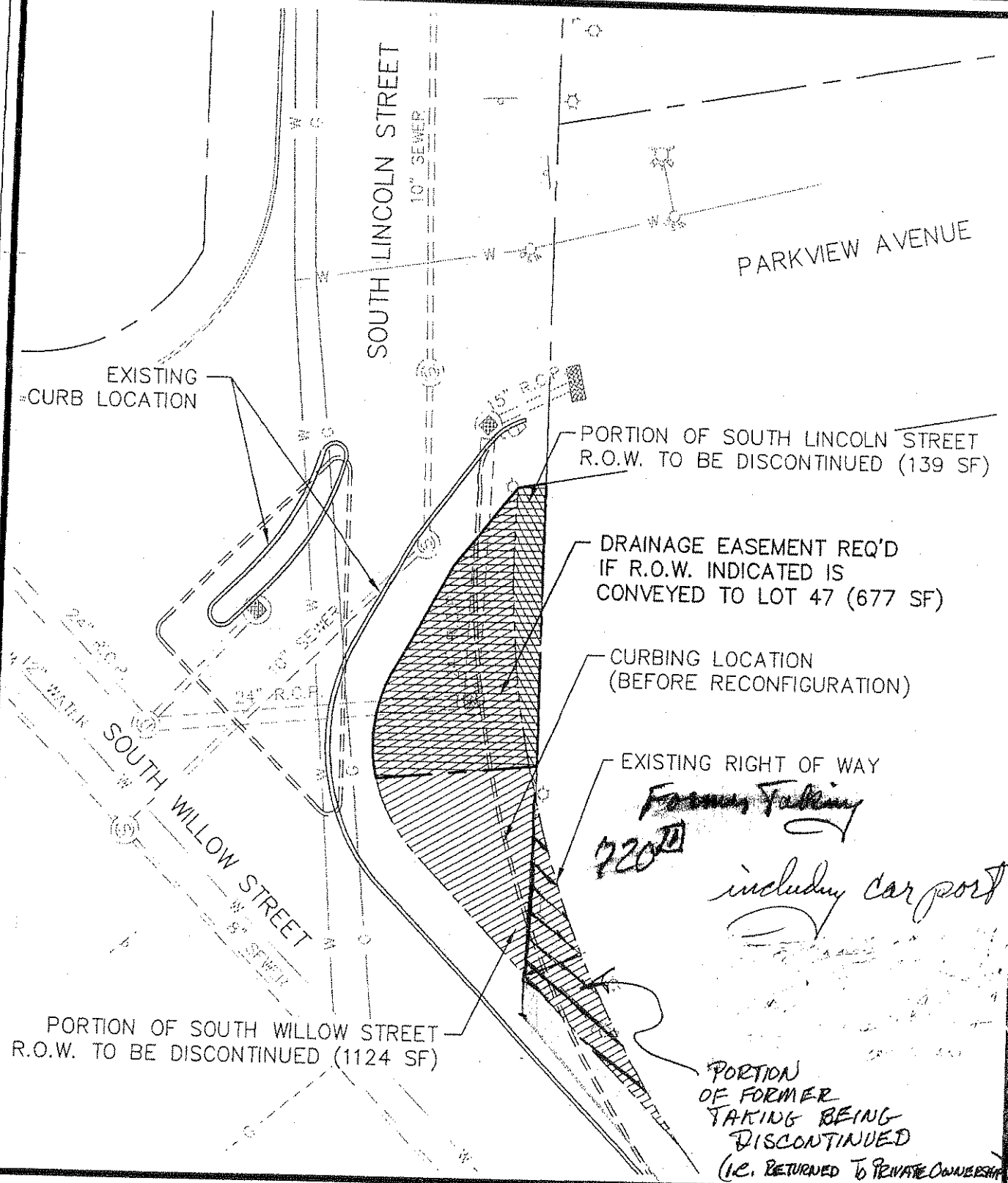
cc: James A. Moore, Assistant Director of Project Development
William Janelle, Bureau of Right-of-Way
Harry Kinter, Federal Highway Administration

Enclosure

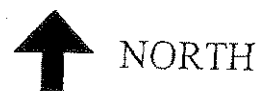
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PROPOSED R.O.W. DISCONTINUANCE
 MAP 381, LOT 47
 SOUTH WILLOW STREET AT SOUTH LINCOLN STREET
 MANCHESTER, NEW HAMPSHIRE
 JAN 2005



SCALE
 1" = 20'

KNOW ALL MEN BY THESE PRESENTS,

THAT, The State of New Hampshire, by John A. Clements, Commissioner of Public Works and Highways pursuant to vote of the Governor and Council on December 10, 1980, and in accordance with the provisions of New Hampshire Revised Statutes Annotated, Chapter 229:10, for and in consideration of the sum of one (\$1.00) dollar and other valuable consideration to it in hand before the delivery hereof, well and truly paid by the City of Manchester, has remised, released, and forever quitclaimed, and by these presents, does remise, release, and forever quitclaim unto the said City of Manchester, its successors and assigns forever:

Any and all interest the State of New Hampshire has in the highway right-of-way for reconstructed South Willow Street in the City of Manchester, County of Hillsborough, State of New Hampshire, that was acquired by the Grantor for the following projects:

Manchester M-5193(001) - C-1921
Manchester M-5193(002) - C-1921-A

Project plans of said projects on record at the New Hampshire Department of Public Works and Highways and in the Hillsborough County Registry of Deeds.

TO HAVE AND TO HOLD the said premises with all the privileges and appurtenances thereunto belonging to the said Grantee and its successors and assigns forever.

IN WITNESS WHEREOF The State of New Hampshire has caused its name to be set and its seal to be hereunto affixed by John A. Clements, Commissioner of Public Works and Highways, duly authorized this 31st day of March, in the year of our Lord, 1981.

Signed, sealed and delivered
in the presence of:

THE STATE OF NEW HAMPSHIRE

By:

John A. Clements
Commissioner
Public Works and Highways

Joyce E. Whitney
SEAL OF NEW HAMPSHIRE, Hillsborough SS.

On this 31st day of March, before me, Joyce E. Whitney, the undersigned officer, personally appeared John A. Clements, who acknowledged himself to be the Commissioner of Public Works and Highways, and that he, as such Commissioner, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of The State of New Hampshire by himself as Commissioner of Public Works and Highways.

IN WITNESS WHEREOF I have hereunto set my hand and seal.

Joyce E. Whitney
Notary Public
My Commission Expires February 3, 1983.

23

QUITCLAIM DEED

The State of New Hampshire

To

City of Manchester

Hillsborough Records

Received April 24, 1981

Hour Minute, M.

Recorded Lib. 2836 Vol. 532

Examined by,

Register

Scher 56-119

Row PLAN 5-2

FILE NO. 56,119

INDEX OF SHEETS

SHEET NO.	TITLE PAGE
1	TYPICAL SECTION
2	SUMMARY SHEETS
3-7	GEOMETRIC SUMMARY
8-10	GEOMETRIC LAYOUT
11	20 SCALE PLAN
12-15	PROFILE
16	SIGNING, STRIPING & CONDUIT LAYOUT
17	PAVEMENT MARKINGS & SIGN
18	PHYSICAL INSTALLATION
19	MAINTENANCE & PROTECTION OF TRAFFIC
20-22	DETAILS
23-25	CROSS SECTIONS

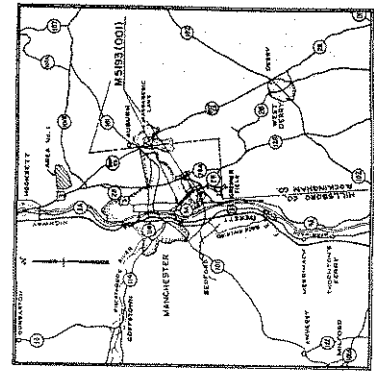
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STATE OF NEW HAMPSHIRE
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

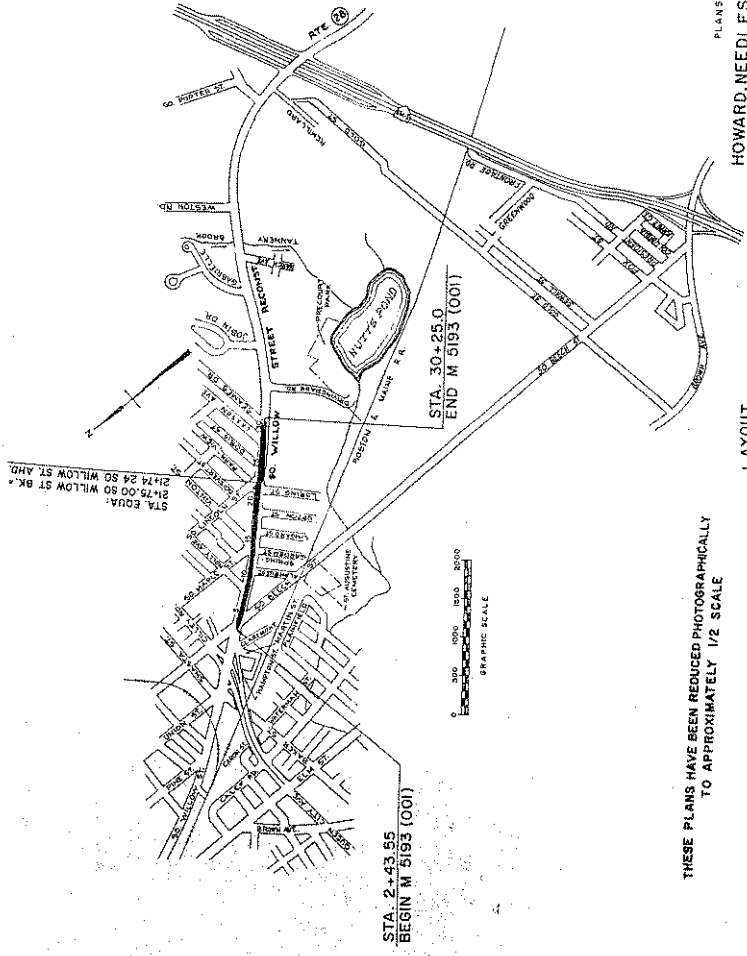
PLANS OF PROPOSED
FEDERAL AID URBAN PROJECT
M 5193 (001)

N.H. PROJECT NO. C-1921

PLAN 1" = 20'-0"
SCALES PROFILE VERT 1" = 10'-0" HOR 1" = 30'-0"
CROSS SECTION VERT 1" = 5'-0" HOR 1" = 5'-0"
THIS PROJECT TO BE CONSTRUCTED IN ACCORDANCE
WITH STANDARD SPECIFICATIONS DATED 1968 AND THE
LATEST REVISIONS THEREON IN THE MANUAL OF PRACTICES
WITH THE FEDERAL HIGHWAY ADMINISTRATION. ALL
SPECIAL PROVISIONS ATTACHED TO THE PROPOSAL



LOCATION PLAN
SCALE 1" = 4 MILES
PIT LOCATIONS



LAYOUT
SCALE 1" = 800'
CITY OF MANCHESTER
COUNTY OF HILLSBORO

THESE PLANS HAVE BEEN REDUCED PHOTOGRAPHICALLY
TO APPROXIMATELY 1/2 SCALE

PLANS PREPARED BY
HOWARD, NEEDLES, TAMMEN & BERGENOFF
ENGINEERS, BOSTON, MASS.

DESIGN DATA	
AVERAGE DAILY TRAFFIC	1374
TRAFFIC CLASSIFICATION	1984
DESIGN SPEED	35.000
DESIGN LIFE	10
DESIGN PERCENT	1.0
DESIGN GRADE	1.0
DESIGN CURVATURE	1.0
DESIGN GRADIENT	1.0
DESIGN SLOPE	1.0
DESIGN SIGHT DISTANCE	1.0
DESIGN LENGTH OF PROJECT	1.0

CURRENT STANDARD SHEETS

STANDARD NO.	REVISION	DATE
STANDARD NO. 1	REVISED	MAY 8, 1973
STANDARD NO. 1-A	REVISED	MAY 8, 1973
STANDARD NO. 2	REVISED	MAY 10, 1971
STANDARD NO. 3	REVISED	OCTOBER 23, 1973
STANDARD NO. 3-A	REVISED	OCTOBER 23, 1973
STANDARD NO. 3-B	NEW SHEET	JANUARY 4, 1973
STANDARD NO. 4	NEW SHEET	JANUARY 4, 1973
STANDARD NO. 5	NEW SHEET	JANUARY 4, 1973
STANDARD NO. 5-A	NEW SHEET	JANUARY 4, 1973
STANDARD NO. 6	REVISED	MAY 8, 1970
STANDARD NO. 7	REVISED	MAY 8, 1970
STANDARD NO. 8	REVISED	NOVEMBER 1, 1973
STANDARD NO. 9	REVISED	FEBRUARY 14, 1973
STANDARD NO. 9-A	NEW SHEET	JANUARY 4, 1973
STANDARD NO. 10	NEW SHEET	APRIL 20, 1973
STANDARD NO. 10-A	REVISED	MAY 10, 1973
STANDARD NO. 11	REVISED	AUGUST 1, 1969
STANDARD NO. 12	NEW SHEET	JANUARY 4, 1973
STANDARD NO. 14	REVISED	AUGUST 1, 1969
STANDARD NO. 15	REVISED	NOVEMBER 22, 1971

CONSTRUCTION SIGN STANDARD SHEETS

STANDARD NO.	REVISION	DATE
STANDARD NO. CS-1	REVISED	NOVEMBER 15, 1973
STANDARD NO. CS-2	REVISED	NOVEMBER 15, 1973
STANDARD NO. CS-3	REVISED	NOVEMBER 15, 1973
STANDARD NO. CS-4	REVISED	NOVEMBER 15, 1973

RECOMMENDED FOR APPROVAL DATE 5-1-73

APPROVED
Robert M. Berenson
COMMISSIONER

SECONDARY ROAD ENGINEER

DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION
APPROVED

CITY OF MANCHESTER
APPROVED

DATE

SHEET NO. TOTAL SHEETS

